

# Town of Newport

Dennis Barber, **Mayor**  
Charles Shinn, **Mayor Pro Tem**

**Council Members**

David Heath  
Mark Eadie  
Danny Fornes  
Bob Benedict

P. O. Box 1869  
Newport, NC 28570



**Angela Christian**  
Town Manager

**Taylor & Taylor**  
Town Attorney

**Maryellen Brown**  
Town Clerk/Tax Collector

(252) 223-4749  
(252) 223-5382 fax

Mayor Barber and Members of Town Council:

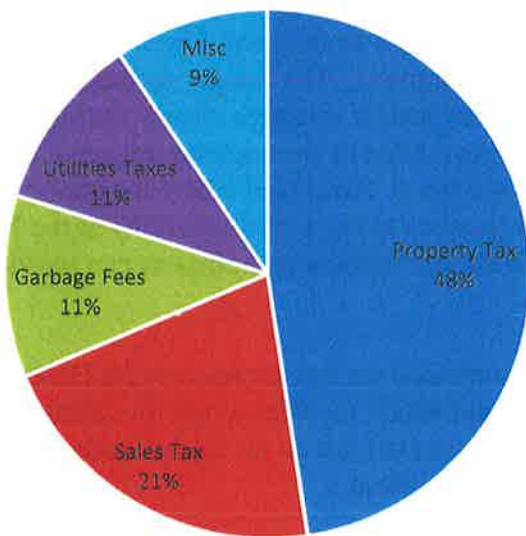
Pursuant to North Carolina General Statutes 159, the Local Government Budget and Fiscal Control Act a proposed budget of \$7,178,671 has been prepared for your consideration. The budget includes the general, enterprise and special funds for your review and discussion. The budget message clearly outlines the base budget for core services and the challenging fiscal constraints compounded by the ongoing impact of Hurricane Florence. The budget hearing is scheduled for June 13, 2019 at 6 pm at Town Hall where the public can give their input. Budget information will be available in the Clerk's office along with availability at the Newport Library. Additionally, budget information will be available on the website and citizens can provide their comments at [www.Budget2020@townofnewportcom](mailto:www.Budget2020@townofnewportcom).

The proposed fiscal year 2020 budget is balanced with no recommended tax rate increase in the General Fund. Overall the budget has increased due to funding of capital projects which includes a new fire truck and three projects in the Water and Sewer Fund. The General Fund has decreased due to no capital outlay purchases. Details of revenues and expenditures will be detailed later in this document.

FY2020 Budget Highlights			
	FY19 Budget	FY20 Proposed Budget	% Change
General Fund	\$ 2,737,661	\$ 2,607,383	-4.76%
Fire Fund	1,393,056	1,862,514	33.69%
Water & Sewer Fund	2,407,178	2,688,764	11.00%
Recreation Fund	14,745	20,010	35.70%
Total Budget	\$ 6,552,640	\$ 7,178,671	9.55%
Property Tax Rate	\$0.357 per \$100 Valuation	\$0.357 per \$100 Valuation	Unchanged since FY2011
Residential Garbage, Water and Sewer Rates		No change	

General Fund

The largest revenue source is Property taxes estimated at \$1,240,333 or 48% of total General Fund revenues. No major increase in this revenue is projected due to adjustments from Hurricane Florence, however we do anticipate some impact from the completion of homes in Heritage Pointe subdivision. The current projections do not include this new subdivision. Due to Hurricane Florence, reevaluation was delayed until FY21. The General Fund has been able to continue the tax rate of \$0.357 since FY11. Although our efforts are commendable, we have reached the outer limits and more increases in expenses are on the way in FY21. No capital equipment or projects means that we have deferred large capital projects, regular capital equipment replacements, personnel development and growth demands for town departments. Sales Tax revenues at 21% of the General Fund budget are projected to increase at a modest rate over last fiscal year. Although the economy is recovering from Hurricane Florence, the increase of sales tax is muted by legislative action in FY17 which redirects new sales taxes to less wealthy counties. The rest of revenues remained consistent and no major increases are noted.



The General Fund is the main operating fund of the Town. Departmental expenses include public safety, public works, planning and inspections, finance and administration. The budget of \$2,607,283 represents a 4.76% **decrease** as compared to the Fiscal Year 2019 budget. Despite significant increases in health insurance and retirement benefits, there was a major tightening on other expenditures to offset these increases. Based on information that we received this year, future increases are expected in both these benefits. Consequently, staff will be exploring several health options during the fiscal year to restructure our health insurance program. Last year the Local Government Employees Retirement System (LGERS) Board notified us that rates will be increasing over the next 3 years. Effective July 1, 2019,

the base employer contribution rate with respect to law enforcement officers (LEOs) will increase from 8.50% to 9.70% of reported compensation. For all other employees, the rate will increase from 7.75% to 8.95% of reported compensation. Future increases will be included in budget assumptions. As you review this budget, you will find there are very few new initiatives or capital equipment in the General Fund. This reduction is unsustainable with the demands of the community and increased future operating expenses.

Type	FY2019 Budget	FY2020 Proposed	Percent
Personnel	\$ 1,308,095	\$ 1,306,480	-0.12%
Operating	1,322,560	1,290,682	-2.41%
Capital	91,725	0	-100%
Debt	15,281	10,221	-33.11%
Total	\$ 2,737,661	\$ 2,607,383	-4.76%

The project to replace street signs in the Town will be completed next year. Funds were allocated in this budget to address the disposal of yard debris as our yard waste facility is close to capacity. Monies were also added to address the increased costs for our residential garbage contract and recycling. Staff anticipates several projects will be added to the budget during the year for repairs and equipment replacement due to FEMA funding.

Fire Fund

After several years of review and collaboration, the Fire Department is funded through a combination of revenues (\$ 1,862,514) from the Town of Newport, Carteret County rural fire district taxes, ambulance charges and miscellaneous revenues including a \$600,000 loan for a new fire truck. The County has agreed to a five (5) year contract which stabilizes the revenue stream at a 9 cent rate. Through this funding mechanism, monies are available for capital equipment this year and in the future.

Water & Sewer Fund

The Water and Sewer Fund budget of \$2,688,764 has increased due to 3 projects – Water Main extension on Highway 70, repairs to the Water Treatment Plant, and a Raw Water Distribution connection line from Well #6 to the Water Plant – Phase 3. The total for these 3 projects equals \$454,775 which has been allocated from fund balance. The raw water distribution connection is significantly important since it provides a source of raw water that will address our short and long term water supply.

Recreation Fund

The Recreation Fund budget of \$20,010 includes numerous activities for our citizens including Newport Community Festival, Spring Break Bonanza, New Year’s Eve Pig Drop and other fun events. The increase in the budget is due to an allocation from fund balance related to the 5K run/walk for the Community Festival in the fall.

Initiatives, Programs and Projects

The FY2020 budget includes the following:

Department	Project	Amount	Comments
Governing Body	Elections	\$4,600	Council Elections
Public Works	Street Sign Replacement	\$7,000	Replacement of all street signs
Public Works	Yard Debris Disposal	\$15,000	Charges for Yard Debris in alternative site
Powell Bill	Paving	\$57,634	
Fire	Equipment	\$600,000	Fire Truck
Fire	Equipment	\$27,579	Extraction equipment
Fire	Equipment	\$35,000	Pickup Truck
Water & Sewer	Water Main Extension	\$67,775	Highway 70
Recreation	Recreation Activities	\$20,010	
Water & Sewer	Water Plant Repairs	\$90,000	
Water & Sewer	Raw Water Connection	\$300,000	

As mentioned earlier, staff anticipates projects will be added during the year due to FEMA reimbursement. When this funding is available, staff recommends that we revisit funding for a storage facility and vehicle replacements in the General Fund.

#### Personnel/Benefits

Personnel and Benefit expenditures include salaries, retirement contributions, insurance and taxes. Across the board, there were increases in health insurance and retirement benefits and all other benefits remained the same. Funding is allocated for longevity increases based on years of service. With the retirement of the department director in Public Services, this position will remain vacant until midyear when staff will evaluate various options on the structure of the department. Due to the financial constraints in the budget, no cost of living adjustment is budgeted. Staff is recommending that the salary pay scale be adjusted this fiscal year.

#### Debt Service

Debt Service type expenditures are those associated with the payment of principal and interest owed by the Town. Total in General Fund is \$10, 221; Fire Fund is \$34,257 and Water & Sewer Fund equals \$736,401.

#### Future Outlook

There are potential opportunities as we peek into next fiscal year. The bypass around Havelock will create business opportunities as we become the true gateway to Carteret County. The expansion of Heritage Pointe to Phase 2 and other residential growth in the ETJ will continue our trend toward positive and smart growth. Fortunately, we do have water and sewer capacity to absorb more opportunities in our area. Staff will be discussing with Council during next fiscal year restructuring of our water and sewer rates along with a review of our property tax rate to address rising costs. Since we do have available land and infrastructure in this part of Carteret County, more businesses and homes will be located in our area and Newport has to have our ordinances and processes up to date to manage our resources. Addressing our personnel needs and salary adjustments will require funding as turnover becomes more prevalent and our needs for qualified staff are paramount. The challenges of meeting the needs and expectations of our community while balancing financial stability will require prioritization and creative visioning. Change is coming to Newport and we want to be ready to go!

#### Summary

The Town of Newport is still in recovery mode from the damages caused by Hurricane Florence. The estimates and projections for this budget are conservative. Many difficult decisions were delayed to another year because of lack of funds or our ability to sustain the viability of the project or initiative. Legislation proposed by state officials could impact our future revenue growth with sales tax or a recession could be pending just around the corner. The future is unknown, however I have seen the resiliency of this community when Hurricane Florence ravaged our neighborhoods and businesses. The kindness of strangers and neighbors helping each other rebuild and make our Town better than ever. "Newport Strong" was not just a hashtag; it was the epitome of a community determined to be a better place that we all call home. Lastly, I want to acknowledge a special thanks to the department heads and staff for their dedication and commitment during Hurricane Florence, recovery and staying the course during budget deliberations. Keep the faith as we move forward to better days.

Sincerely,



Angela Christian  
Town Manager

# Town of Newport

Dennis Barber, Mayor  
Chuck Shinn, Mayor Pro-Tem  
Council Members  
David Heath  
Mark Eadie  
Bob Benedict  
Danny Fornes

P.O. Box 1869  
200 Howard Blvd.  
Newport, NC 28570

(252) 223-4749  
(252) 223-5382 Fax

Angela Christian  
Town Manager

Taylor & Taylor, PA  
Town Attorney

Maryellen Brown  
Town Clerk/Tax Collector

*The Town with Old-Fashioned Courtesy*

---

## Town of Newport, North Carolina Budget Ordinance

### Fiscal Year 2019 - 2020

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWPORT, NORTH CAROLINA meeting in regular session this 13<sup>th</sup> day of June, 2019 that the following fund revenues and departmental expenditures, together with certain restrictions and authorizations are adopted.

#### SECTION I. General Fund:

##### A. Revenues Anticipated:

Ad Valorem Tax, Current	1,043,333
Ad Valorem Tax, Prior years	2,000
Mot. Veh. Tax, Collected-County	195,000
Tax Penalties and Interest	2,000
Interest Earned on Investments	1,500
Rents and Concessions	300
Fees for Solid Waste Collection	290,250
Fees for Misc. Services	5,000
Utilities Franchise Tax	280,000
Beer & Wine Tax	24,000
Powell Bill Funds	125,150
Local Option Sales Tax	550,000
County ABC Board	50,000
Building Permits	35,000
Court Costs, Fees and Charges	250
Facility Fees	2,500
Sale of Cemtery Lots	100
Sale of Surplus	1,000
<b>Total Revenues</b>	<b><u>2,607,383</u></b>

**B. Expenditures Authorized:**

Governing Body	78,443
Administration	392,599
Public Works	237,362
Fleet Maintenance	120,721
Powell Bill	125,150
Police	764,904
Planning/Zoning	130,222
Trash	290,250
Transfer to Recreation Fund	13,050
Library	80,390
Civic Projects	5,550
Transfer to Fire Fund	279,000
Streetlights	60,000
Miscellaneous	19,521
Debt Service Princ & Int	<u>10,221</u>
<b>Total General Fund</b>	<b><u>2,607,383</u></b>

**SECTION II. Fire/Rescue Fund**

**A. Revenues:**

Transfer from General Fund	279,000
Donations	150
Ad Val Tax Fire Dist	420,500
Special Events Fee	300
Local Option Sales Tax	100,000
Ambulance Transport Fees	427,564
Loan Proceeds	600,000
County Reserve Fund	0
Fund Balance Appropriation	35,000
<b>Total Fire/Rescue Revenues</b>	<b><u>1,862,514</u></b>

**B. Fire Rescue Expenditures Authorized**

F/R Debt Principle	27,723
F/R Debt Interest	<u>6,534</u>
<b>Sub Total</b>	<b>34,257</b>
Operations	1,137,815
Capital Reserve	27,579
Capital Outlay	<u>662,863</u>
<b>Sub Total</b>	<b>1,828,257</b>

**Total Fire Rescue** **1,862,514**

**SECTION III. Water Sewer**

**A. Revenues Anticipated - Water**

Water Service Charges	1,054,437
Water Facilities Fees	14,000
Water Tap Fees	3,750
Service Fees	0
Connection Fees	<u>2,660</u>
<b>Total Water Revenues</b>	<b>1,074,847</b>

**Revenues Anticipated - Sewer**

Sewer Service Charges	1,105,898
Sewer Tap Fees	4,200
Service Fees	0
Septic Maintenance Fees	144
Sewer Facilities Fees	<u>14,000</u>
<b>Total Sewer Revenues</b>	<b>1,124,242</b>

**Revenues Anticipated - Other**

Interest Earned on Investments	0
Misc	0
Capital Reserve Appropriation	34,900
Fund Balance Appropriation	<u>454,775</u>
<b>Total Other Revenues</b>	<b>489,675</b>
<b>Total Water Sewer Revenues</b>	<b><u>2,688,764</u></b>

**B. Expenditures Authorized**

**DEBT SERVICE FUND**

W/S Principle Maturities	582,165
W/S Interest on Bonds	<u>154,236</u>
<b>Sub Total</b>	<b>736,401</b>

**WATER/SEWER FUND**

Operations	1,559,863
Capital Outlay	<u>392,500</u>
<b>Sub Total</b>	<b>1,952,363</b>
<b>Total Water Sewer</b>	<b><u>2,688,764</u></b>

**SECTION IV. Recreation**

**A. Revenues Anticipated**

Transfer From General Fund	13,050
Appropriation from Recreation Fund Balance	2,000
Community Festival/5K	<u>4,960</u>
<b>Total Recreation Revenues</b>	<b><u>20,010</u></b>

**B. Expenditures Authorized**

Operations	<u>20,010</u>
<b>Total Recreation Expenditures</b>	<b><u>20,010</u></b>

<b>Total 2019-2020 Budget Revenues</b>	<b><u>7,178,671</u></b>
<b>Total 2019-2020 Budget Expenditures</b>	<b><u>7,178,671</u></b>

**SECTION V. Tax Rate Established**

An Ad Valorem tax rate of \$ .357 per \$100 at full valuation is hereby established as the official tax rate for the Town of Newport for the fiscal year 2018 - 2019. This rate is based on a total estimated valuation of \$294,935,529 and a collection rate of 98%.

**SECTION VI. Special Authorization. Finance Officer/Manager**

- A. The Finance Officer or Manager shall be authorized to reallocate departmental appropriations among the various objects of expenditure as they find necessary.
- B. The Finance Officer or Manager shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocation is reduced. Notation of all such transfers shall be made to the Council on the next succeeding Financial Report.
- C. Customers who qualify for a water deposit refund of \$5 or less will be paid in cash when they come to the Town Hall.

**SECTION VII. Restriction - Finance Officer or Manager**

- A. The inter-fund transfer of monies shall be accomplished by Council authorization only.
- B. The utilization of any contingency appropriation shall be accomplished by Council authorization only.
- C. Upon authorization by the Council at some future time, the Finance Officer or Manager may activate the Capital Reserve Fund, and thereafter treat it as any other operating fund.

**SECTION VIII. Utilization of Budget and Budget Ordinance**

This Ordinance and the Budget Document, shall be the basis of the financial plan for the Newport Municipal Budget during the 2019 - 2020 fiscal year. The Finance Officer shall administer the budget and shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the Budget. The accounting section shall establish records which are in consonance with the Budget and this Ordinance and the appropriate statutes of the State of North Carolina.

**Section IX. Policy Changes**

- A. Per Council instruction, the manager is authorized to make the following changes.
  - 1. To implement changes to the pay plan for certain positions

**Adopted this 13<sup>th</sup> day of June, 2019 at Newport, North Carolina by a vote of \_\_\_ ayes, \_\_\_ noes.**

---

Maryellen Brown  
Town Clerk

---

Dennis Barber  
Mayor



## Town of Newport Permit Fee Schedule 2019-2020

<b>BUILDING PERMIT FEE SCHEDULE</b>	
<b>RESIDENTIAL (New construction and renovations over \$30,000)</b>	
BUILDING/INSULATION	\$.13 PER SQ FT. EACH FLOOR
ELECTRICAL	\$.08 PER SQ FT. EACH FLOOR
PLUMBING	\$.08 PER SQ FT. EACH FLOOR
MECHANICAL/FUEL GAS	\$.08 PER SQ FT. EACH FLOOR
ACCESSORY BUILDINGS, DECKS, PORCHES, UTILITY BLDG. ETC	<b>\$55.00 PER TRADE</b>
<b>MINIMUM RESIDENTIAL PERMIT FEES BY TRADE</b>	
BUILDING	\$55.00
ELECTRICAL UP TO 200 AMP	<b>\$55.00 +OVER 200 AMP ADD \$25.00</b>
PLUMBING	\$55.00
MECHANICAL	<b>\$75.00</b>
FUEL GAS	<b>\$55.00</b>
<b>MANUFACTURED (MOBILE) AND MODULAR HOMES</b>	
SINGLE WIDE MOBILE HOME	\$150.00
DOUBLE WIDE MOBILE HOME	\$200.00
MODULAR HOMES	\$300.00
<b>COMMERCIAL (Including accessory structures)</b>	
BUILDING	\$.25 PER SQ FT FOR 1 <sup>ST</sup> 1,000 SQ FT \$.15 PER SQ FT FOR ALL OVER 1,000 SQ. FT
ELECTRICAL	\$.09 PER SQ FT FOR 1 <sup>ST</sup> 1,000 SQ FT \$.05 PER SQ FT FOR ALL OVER 1,000 SQ. FT
PLUMBING	\$.09 PER SQ FT FOR 1 <sup>ST</sup> 1,000 SQ FT \$.05 PER SQ FT FOR ALL OVER 1,000 SQ. FT
MECHANICAL	\$.09 PER SQ FT FOR 1 <sup>ST</sup> 1,000 SQ FT \$.05 PER SQ FT FOR ALL OVER 1,000 SQ. FT
FUEL GAS	<b>\$.09 PER SQ FT FOR 1<sup>ST</sup> 1,000 SQ FT \$.05 PER SQ FT FOR ALL OVER 1,000 SQ. FT</b>
RENOVATIONS/ REPAIR/ REMODELING	<b>\$75.00 PLUS \$8.00 PER \$1,000 OF CONTRACT PRICE</b>
<b>MISCELLANEOUS BUILDING FEES</b>	
HOMEOWNER RECOVERY FUND (NCGS 87-15-15.9)	\$10.00
HOUSE MOVING	\$300.00
DEMOLITION	<b>\$55.00</b>
SIGNS	\$1.50 PER SQ FT
ABC PERMIT	<b>\$55.00</b>
POOL PERMIT	<b>\$110.00</b>
ATM PERMIT	<b>\$75.00</b>
CLOSED SPACE/CRAWL SPACE PERMIT	<b>MIN. FEE \$55.00 + \$.13 PER SQ. FT.</b>
WATER SOFTENER	<b>\$55.00</b>
SOLAR PANEL	<b>MIN FEE \$55.00 + \$5.00 PER PANEL</b>
REFUND REQUEST OR NSF	<b>\$25.00</b>
ELEVATE HOUSE	<b>MIN. FEE FOR EACH TRADE</b>

Town of Newport Permit Fee Schedule 2019-2020

<b>FIRE CODE PERMIT FEE SCHEDULE</b>	
BUILDING FIRE SPRINKLER SYSTEM	\$300.00 PER SYSTEM PLUS \$10.00 PER HEAD
FIRE INSPECTION REQUIRED BY FIRE CODE	NO CHARGE
FIRE INSPECTIONS BY OWNER/OPERATOR REQUEST	\$50.00
FIRE/BUILDING INSPECTION FOR DAY CARE, HOME CARE	\$50.00
<b>ZONING AND PLANNING FEE SCHEDULE</b>	
ZONING PERMIT	\$25.00
RE ZONING	\$200.00
ZONING AMENDMENT	\$200.00
SPECIAL USE/ CONDITIONAL USE PERMIT	\$200.00
VARIANCE REQUEST	\$200.00
APPEAL	\$100.00
ADVERTISING CHARGE	\$ ACTUAL COSTS
ANNEXATION REQUESTS	\$300.00
<b>SUBDIVISION AND LAND DEVELOPMENT FEE SCHEDULE</b>	
REVIEW BY THE TOWN ENGINEER	\$ ACTUAL COSTS
SKETCH PLAN	\$50.00
MINOR SUBDIVISION (STAFF REVIEW)	\$50.00
MINOR SUBDIVISION, BOARD APPROVAL	\$150.00
MAJOR SUBDIVISION, BOARD APPROVED	\$400.00
PLANNED UNIT, CONDITIONAL UNIT DEVELOPMENT INITIAL APPLICATION	\$400.00
MODIFICATIONS, ADDITIONS TO SUBDIVISION OR PUD/CUD AMENDMENTS,	\$150.00
<b>MANUFACTURED HOME AND RECREATIONAL VEHICLE PARKS</b>	
LESS THAN 30 ACRES	\$250.00
OVER 30 ACRES	\$400.00
EXPANSIONS	SAME AS NEW
CENTRAL WATER SYSTEMS	\$150.00
CENTRAL SEWER SYSTEMS	\$150.00
<b>PENALTY SCHEDULE</b>	

## Town of Newport Permit Fee Schedule 2019-2020

WORKING WITHOUT PERMIT 1ST OFFENSE	\$100 PLUS PERMIT FEE
WORKING WITHOUT PERMIT 2ND OFFENSE	\$200 PLUS PERMIT FEE
REINSPECTION FEE	\$ 25.00
OCCUPYING A STRUCTURE PRIOR TO CERTIFICATE OF COMPLIANCE/ OCCUPANCY	\$100.00



## Fire Code and Life Safety Violations

Overcrowding.....	\$ 500.00
Unauthorized Burning.....	\$ 100.00
Blocked/ Impeded Exits .....	\$ 200.00
Spraying Operation Not Complying To Code .....	\$ 100.00
Alarm System Needs Testing/Maintenance.....	\$ 100.00
Suppression System Needs Testing/Maintenance.....	\$ 100.00
Sprinkler System Needs Testing/Maintenance.....	\$ 100.00
Unauthorized Storage.....	\$ 100.00
General Violations (including lock box violations).....	\$ 100.00 per offence
Matters Not Provided For.....	Any other violations of the NC Fire Prevention Code or Town of Newport Ordinance not specifically codified shall be fined \$100.00

## Definitions of Life Safety Violations

**Overcrowding – (\$500)** A condition that exists when either there are more people in a building, structure or portion thereof than have been authorized or posted by the fire code official, or when the fire code official determines that a threat exists to the safety of the occupants due to persons sitting and/ or standing in locations that may obstruct or impede the use of aisles, passages, corridors, stairways, exits or other components of the means of egress.

**Unauthorized Burning – (\$100)** The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots and similar devices associated with safety or occupational uses typically considered open flames or outdoor cooking in approved appliance.

**Blocked/ Impeded Exits – (\$200)** Any form of obstruction in the required width of a means of egress. ("Means of Egress" is the continuous and unobstructed path of vertical and horizontal egress travel from any point in a building or structure to a public way, consisting of three separate and distinct parts: the exit access, the exit, and the exit discharge.)

**Spraying Operations Not Conforming With Code – (\$100)** Spraying flammable or combustible finishes without a properly installed spray booth or approved spraying area.

**Alarm System Requiring Testing/Maintenance – (\$100)** Failure to have required testing and maintenance conducted of fire alarm system(s), and to have required documentation of test(s).

Suppression System Requiring Testing/Maintenance – (\$100) Failure to have required testing and maintenance conducted of Alternative Automatic Fire-Extinguishing Systems and to have required documentation of test(s). Includes Commercial Hood and Duct systems, Wet –chemical, Dry-chemical, Foam, Carbon Dioxide systems, Halon systems and Clean Agent systems.

Sprinkler System Requiring Testing/Maintenance – (\$100) Failure to have required testing and maintenance conducted on fire sprinkler system(s), and to have required documentation of test(s).

Unauthorized Storage – (\$100) The storage of flammable, combustible or hazardous liquids or materials improperly stored and/or without a permit. (This violation applies to facilities that are required to report under the Hazardous Chemicals Right-to-Know Act.)

Required Construction (As described in Section 105.7 of NC Fire Code)

Automatic Fire-Extinguishing Systems .....	\$ 50.00
Battery Systems (> 50 gal. liquid capacity) ... ..	\$ 50.00
Cryogenic Fluids.....	\$ 50.00
Compressed Gases.....	\$ 50.00
Fire Pumps & Related Equipment.....	\$ 50.00
Fire Alarm & Detection Systems & Related Equipment.....	\$ 50.00
Flammable and Combustible Liquids (per site).....	\$ 50.00
Hazardous Materials.....	\$100.00
Industrial Ovens .....	\$ 50.00
LP Gas.....	Regulated & Issued by Department of Agriculture
Private Fire Hydrants.....	\$ 50.00
Spraying or Dipping (rooms, booths, dip tanks) .....	\$ 50.00
Standpipe Systems .....	\$ 50.00
Temporary Membrane Structures & Tents .....	\$ 50.00

Required Operational Permits (As described in Section 105.6 of NC Fire Code) .

Amusement Buildings.....	\$ 50.00
Burning.....	Not Allowed in Town of Newport.
Newport Carnivals & Fairs.....	\$ 50.00
Combustible Dust Producing Operations.....	\$ 50.00
Covered Mall Buildings.....	\$ 50.00
Exhibits & Trade Shows.....	\$ 50.00
Explosives (including all fireworks displays).....	\$ 50.00
Flammable & Combustible Liquids (per site).....	\$ 50.00
Fumigation/Thermal Insecticidal Fogging.....	\$ 50.00
Liquid or gas-fueled vehicles or equipment in assembly buildings.....	\$ 50.00
Private Fire Hydrants .....	\$ 50.00
Pyrotechnics Special Effects Material .....	\$ 50.00
Spraying & Dipping.....	\$ 50.00
Temporary Membrane Structures and Tents .....	\$ 50.00
AGST/UGST Install/ Alter/ Removal/ Abandonment.....	\$ 100.00
Other.....	\$ 50.00

False Alarm Schedule

Civil Citations issued following Three (False) Fire Alarm Trips (Per Calendar Year)..... \$ (See Explanation Below)

Each establishment within the Town of Newport will be allowed a total of THREE (3) false alarms per calendar year. Additional (false) fire alarms reoccurring after the third alarm will be subject to the following "Civil Citations" (See note below defining "false alarms"):

4th occurring false alarm \$100

5th occurring false alarm \$150

6th occurring false alarm \$200

For each subsequent false alarm (within the calendar year), the fine will increase in increments of \$50 (example: 7th false alarm = \$250).

Fines for false alarm trips are issued for failure to maintain or make required repairs to fire alarm systems. Fines will not be issued for alarm trips due to natural causes, mischief or accidental activation of alarm systems that are maintained appropriately and functional.



# Town of Newport Water and Sewer Department Fee Schedule

Effective June 13, 2019

## **SECTION 1 DEPOSITS**

Section 1.01 New residential and commercial property owners with three-quarter inch (3/4") or one (1") meters shall provide a deposit of \$50.00. Rental properties shall require a deposit Of \$150.00.

Section 1.02 Deposits for new services larger than 1" are as follows:

2"	\$ 350.00
3"	\$ 600.00
4"	\$1,000.00
6"	\$2,000.00

Deposits for services outside the Town of Newport limits are double the above amount.

Section 1.03 There shall be an account set up fee of \$10.00 for all new accounts.

## **SECTION 2 WATER RATES**

Section 2.01 Rate Schedule:

CITY LIMITS	WATER	SEWER	COMBINED	
0-1000 GALLONS	\$17.00	\$18.00	\$35.00	MINIMUM RATE
1001-3000 GAL	\$3.00	\$6.00	\$ 9.00	PER/1000 GAL
3001-6000	\$6.00	\$8.00	\$14.00	PER/1000 GAL
6001-12,000	\$8.00	\$10.00	\$18.00	PER/1000 GAL
12, 001-99999999	\$8.00	\$11.00	\$19.00	PER/1000 GAL

Customers serviced outside the City limits will pay 2x the rate for water.

## **Section 3 SEWR RATES**

Section 3.01 Septic Tank Maintenance Fee.

- (a) Customers that are located within the city limits or have been annexed shall pay a monthly septic tank maintenance fee of \$3.00. This fee shall cover the costs of septic system maintenance including tank pumping and cleaning or replacing drain fields that have failed due to age or other non-controllable incidents.
- (b) The Town shall charge to the owner or other responsible party any cost of repairs to a septic system that are due to negligence, disturbing the system by digging, or other actions that damage the system beyond normal usage and wear.

# Town of Newport Water and Sewer Department Fee Schedule

(c) All rules and regulations of the Carteret County Health Department or the State of North Carolina regarding subsurface treatment systems shall be obeyed at all times and shall be additionally enforced by the Town of Newport.

Section 3.02 Sewer shall be calculated at 100% of the metered water usage.

Section 3.03 Rate Schedule see Section 2.01

Section 3.04 Industrial Sewer Surcharges  
 The surcharge shall be calculated by the following formula:  
 Surcharge = [(O & M cost/unit of BOD) + (O & M cost/unit of suspended solids) + (O & M cost/unit of any pollutant)] X volume

## **SECTION 4.00 WATER AND SEWER TAP FEES**

Section 4.01 Water tap fees

METER SIZE	COST
3/4"	\$750.00
1"	\$1,200.00
2"	\$2,000.00
LARGER THAN 2"	CONTRACT COST PLUS 10%

Section 4.02 For contractor installed taps there shall be a meter installation and inspection fee [Facility Fee] of \$700 per 3/4" service and for a 1" or larger services will be at contract cost plus 10%.

Section 4.03 Sewer tap fees

LATERAL SIZE	COST
4"	\$1,250.00
6"	\$1,500.00
8" AND LARGER; FORCE MAIN	CONTRACT COST PLUS 10%

Section 4.04 Water and sewer taps in excess of six (6) feet in depth shall be charged at a rate 50% greater than that indicated above, or contract cost plus 15%, whichever is greater. This fee shall be paid prior to a certificate of occupancy being issued or service established.

# Town of Newport Water and Sewer Department Fee Schedule

Section 4.05 If a bore is necessary there shall be a fee as shown in the table.

¾" AND 1" BORE FEE	\$500.00
SIZES LARGER THAN 1"	CONTRACT COST PLUS 10%

This fee shall be paid prior to a certificate of occupancy being issued or service established.

Section 4.06 If a road cut is necessary there shall be a fee of \$2,000. This fee shall be paid prior to a certificate of occupancy being issued or service established.

## **SECTION 5.00 SYSTEM DEVELOPMENT FEES**

Section 5.01 Water System Development Fees:

¾" TAP	\$ 1,336
1" TAP	\$ 2,230
1.5" TAP	\$ 4,447
2" TAP	\$ 7,118
2.5" TAP	\$ 9,749
3" TAP	\$ 13,355
4" TAP	\$ 22,263
6" TAP	\$ 44,512
8" TAP	\$ 71,222
10" TAP	\$ 102,393
12" TAP	\$ 191,417

Section 5.02 Multiple residential dwelling unit complexes (apartments, mobile homes, condominiums, etc.) shall pay System Development fees at a rate of one ¾" tap for each dwelling unit.

# Town of Newport Water and Sewer Department Fee Schedule

Section 5.03 Sewer System Development Fees: Based upon water meter size required to serve the facility.

¾" TAP	\$ 2,403
1" TAP	\$ 4,013
1.5" TAP	\$ 8,003
2" TAP	\$ 12,809
2.5" TAP	\$ 17,543
3" TAP	\$ 24,032
4" TAP	\$ 40,061
6" TAP	\$ 80,098
8" TAP	\$ 128,162
10" TAP	\$ 184,252
12" TAP	\$ 344,448

## **SECTION 6 MISCELLANEOUS FEES**

Section 6.01 The Town shall charge a reconnection fee of \$50.00 for the restoration of water service after disconnection for non-payment. [Ref. Section 8.04]

Section 6.02 The Town shall charge a service restoration fee of \$500.00 for sewer taps that have been plugged due to non-payment or illegal discharges into or abuse of the sewer system. [Ref. Section 8.08]

Section 6.03 There shall be a returned check fee of \$25.00 for each returned check. [Ref. Section 8.06]

Section 6.04 There shall be a fee of \$15.00 per trip for attempting to re-read water meters obstructed by parked vehicles, piles or trash or debris, vegetation, fences, etc. [Ref. Section 5.02]

Section 6.05 There shall be a service fee of \$20.00 for miscellaneous services. [Ref. Section 10.01]  
This includes temporary service for up to two weeks for cleaning rental units, showing homes, etc.

Section 6.06 The Utilities Director is authorized to negotiate fees for sewer camera services at his discretion, when appropriate.

Section 6.07 There shall be an administration fee of \$200.00 for all cases of meter tampering. [Ref. Section 15.06]

Section 6.08 There shall be an administrative fee of \$2,000.00 for all cases of illegal waste water discharges. [Ref. Section 15.09]

Revised (08-14-14 Sec. 2.01, Sec. 5.01 and Sec. 5.03)

**Town of Newport - Pay Plan**  
**Salary Ranges - PROPOSAL FY20**

0.02

	<b>Job Title</b>	<b>Min</b>	<b>Max</b>	<b>Max</b>	
<b>Administration</b>	Finance Officer	63,274	83,640	85,313	*Can be Assistant Manager
	Town Clerk/Tax Collector	45,977	62,420	63,668	
	Custodian	23,712	33,500	34,170	
	Recreation Coordinator - P/T	\$12/hour	20/hour		
<b>Customer Service</b>	Customer Service Coordinator	31,231	47,080	48,022	
	Customer Service Representative/Account Clerk	26,998	37,730	38,485	
	Customer Service Meter Technician	26,774	40,500	41,310	*Recommend Deletion
<b>Fleet Maintenance</b>	Fleet Maintenance Supervisor	39,728	53,700	54,774	
<b>Public Works</b>	Public Works Supervisor	44,239	60,035	61,236	
	Maintenance Worker I	25,698	36,740	37,475	
	Maintenance Worker II - Equip Operator	28,517	42,920	43,778	
	Maintenance Worker III - Crew Leader	29,942	44,290	45,176	
<b>Blding Inspections/Zoning</b>	Planner/Building Inspector	48,443	68,810	70,186	
	Building Inspector	53,560	76,350	77,877	
	Planning & Zoning and Code Enforcement	45,580	68,810	70,186	
<b>Police</b>	Police Chief	56,680	81,500	83,130	
	Asst. Chief/Captain	49,993	68,500	69,870	
	Detective	42,973	58,500	59,670	
	Sergeant	42,973	58,500	59,670	
	Police Officer 2	37,278	49,900	50,898	
	Police Officer 1	34,565	47,500	48,450	Increase 2.5%
<b>Fire</b>	Fire Chief	55,640	78,900	80,478	
	Asst. Chief EMS	47,590	64,500	65,790	
	EMT - Basic	27,258	40,500	41,310	
	EMT - Intermediate	31,803	44,500	45,390	
	Paramedic	37,482	53,200	54,264	
<b>Water/Sewer</b>	Utilities Director	56,077	80,500	82,110	*Can be Deputy Utilities Director
	Asst. Utilities Director	46,446	59,600	60,792	
	Utilities Superintendent	43,940	55,300	56,406	
	Water/Wastewater Maintenance Worker	26,569	36,740	37,475	
	Water/Wastewater Technician	28,818	41,500	42,330	
	Water Plant Operator	29,744	42,250	43,095	
	Senior Water Plant Operator	30,992	43,450	44,319	
	Wastewater Plant Operator	29,774	42,250	43,095	
	Senior Wastewater Plant Operator	30,992	43,450	44,319	

